The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Government Degree College, Tuni

1.2 Address Line 1

> Near Rural Police Station

Address Line 2

> Velama Kothuru(Village)

City/Town

> Tuni, East Godavari District

State

> Andhra Pradesh

Pin Code

> 533401

Institution e-mail address

> jkcrjyec.tuni@gmail.com

Contact Nos.

> 9912657334, 9440151266

Name of the Head of the Institution:

> Sri P. Divakara Rao (FAC)

Tel. No. with STD Code:

> 08854253311

Mobile: | 9912657334

Name of the IQAC Co-ordinator: | Mrs. Ch. Komala Lakshmi

Mobile: | 9440151266

IQAC e-mail address: | komalalakshmi.ch@gmail.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)* | APCOGN 12730

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/03/RAR/12

dated 24.09.2014

1.5 Website address: | www.govtcollegetuni.org

Web-link of the AQAR: | govtcollegetuni.org/AQAR2014-15.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.71	2006	5 years
2	2nd Cycle	B	2.24	2014	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   20/06/2006

1.8 AQAR for the year *(for example 2010-11)* [2014-15]

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *((for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR for 2008-09 on 05/12/2011 (DD/MM/YYYY)
  ii. AQAR for 2009-10 on 05/12/2011 (DD/MM/YYYY)
  iii. AQAR for 2010-11 on 05/12/2011 (DD/MM/YYYY)
  iv. AQAR for 2011-12 on 30/09/2011 (DD/MM/YYYY)
  v.   AQAR for 2012-13 on 30/06/2014 (DD/MM/YYYY)
  vi. AQAR for 2013-14 on 03/07/2014 (DD/MM/YYYY)

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

              Urban [ ]   Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

          Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) | P.G. Course - M.Sc. (Organic Chemistry)

1.12 Name of the Affiliating University *(for the Colleges)* | Andhra University,Visakhapatnam and Adikavi Nannaya University, Rajahmundry. E.G.Dist

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other *(Specify)*

UGC-COP Programmes   √

2. IQAC Composition and Activities

2.1 No. of Teachers | 3

2.2 No. of Administrative/Technical staff | 2

2.3 No. of students | 3

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 2

2. 6 No. of any other stakeholder and

community representatives | 1

2.7 No. of Employers/ Industrialists | 1

2.8 No. of other External Experts $\boxed{1}$

2.9 Total No. of members $\boxed{16}$

2.10 No. of IQAC meetings held $\boxed{6}$

2.11 No. of meetings with various stakeholders: No. $\boxed{8}$

Faculty $\boxed{4}$

Non-Teaching Staff $\boxed{1}$ Students $\boxed{2}$

Alumni $\boxed{1}$ Others $\boxed{2}$

2.12 Has IQAC received any funding from UGC during the year? Yes $\boxed{}$ No $\boxed{\checkmark}$

If yes, mention the amount $\boxed{}$

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. $\boxed{0}$ International $\boxed{0}$ National $\boxed{0}$ State $\boxed{0}$ Institution Level $\boxed{0}$

(ii) Themes $\boxed{}$

2.14 Significant Activities and contributions made by IQAC

- Job drives organised by JKC through linkages with VIKASA,KAKINADA on 14thAugust 2014

- Organised Academic Festival at Institutional level on 7th November 2014

- Organised District level Quiz programme under DRC platform 30th December 2014

- Organised National Seminar by Department of Commerce on 9th March 2015

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached as separate Annexure	Performed almost all the activities as per the Academic Calendar

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [Staff Council]

Provide the details of the action taken

- Independence Day was celebrated on 15th, August, 2014 and conducted various competitions at college level in this regard.
- "Women's Equality Day" celebrated on 26th August, 2014.
- " Telugu Bhasha Dinotsvam" conducted on 29th August, 2014.
- Celebrated "Teachers Day" on 5th, September, 2014.
- Celebrated "International Literacy day "on 8th September,2014 by IQAC
- Celebrated NSS Day on 24th September, 2014 by two NSS units of college.
- Organised Guest lecture by Department of Physics on Effect of Cell phone Radiation on 21st October 2014
- Academic Audit conducted by CCE on 29th October 2014
- Academic Festival Organised in Institution Level 7th November 2014
- National Education Day celebrated in the Institution on 11th November 2014
- Library week celebrated in the Institution from 14th -20th Nov 2014
- Career Guidance is organised by Career Guidance cell on communication soft skills given by Adithya College Faculty members, Kakinada
- AIDS rally was conducted on 1st Dec 2014 by two NSS units of college
- Swatch Bharat programme is conducting on every 1st Saturday of the Month, starting from 6th Dec 2014
- National Mathematics Day was celebrated on 22nd Dec 2014 by Department of Mathematics
- District Level Quiz programme was organised under DRC platform on 30th Dec 2014

- Legal Awareness programme was organised by Equal Opportunities Cell on 24th Jan 2015

- Science day celebrated on 28th February,2015 in memory of achievement of Sir. C.V. Raman in Physics by Physics Department.

- International Women's Day was celebrated on 8th March, 2015.

- National Seminar was conducted by Department of Commerce on 9th March 2015

- College Annual, Cultural and Sports Day Celebrated on 11th March, 2015 by staff and students.

- Apart from these activities all departments of the college conducted several assignments, Unit Exams, Term Exams, Group Discussions, Guest Lectures, Student Seminars, Quiz, Field Trips and Study Projects for imparting various skills in the students.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	5			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1	2		
Others				
Total	7	2	3	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	5

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☑
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	0	0	0	12

2.2 No. of permanent faculty with Ph.D. | 02 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						12	6	12	6

2.4 No. of Guest and Visiting faculty and Temporary faculty | 6 | 4 | |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	6	
Presented papers	1	8	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> To exchange knowledge and Ideas and inculcate the same among the students Faculty forum and Student Forum is ongoing process

2.7 Total No. of actual teaching days during this academic year | 158 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | As per University norms |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | | | |

2.10 Average percentage of attendance of students | 77% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (H.E.P)	33		11	26	24	61
B.A (Comp)	0					
B.Com	39		32	35	07	73
B.Sc.(MPC)	33	10	45	21		76
B.Sc.(MPCS)	09	00	40	27		67
PG	08	12	60	-	-	72

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC Committee holds the meeting once in amonth and review the previous month issues

- They discuss about the action to be taken and plan for the activities to be taken for that month

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	02
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	06 Lectures are given in various Subjects by Faculty in Faculty Forum

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	01	01	01
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Encourage the Faculty to organise National/State Seminars.
> - To apply for MRPs and FDP's.
> - To pursue Higher Studies.
> - Strengthen the ICT methods of Teaching.
> - Strengthen the Career and Guidance Cell for promoting research.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	1	1
Outlay in Rs. Lakhs	95,000	1,60,000	55,000	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [2.4]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1.5	UGC	1.6 lakhs	1.15 lakhs
Interdisciplinary Projects	0.90		0.60	0.40
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total	1.5		1.6 lakhs	1.15 lakhs

3.7 No. of books published i) With ISBN No. [   ] Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [UGC]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons [ ]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year   [1]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [200]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum [   ]   College forum [   ]

NCC [   ]   NSS [03]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness about various Science Lab equipment given to School children in Physics and Chemistry of nearby places.

- Serving fruits to old people at NASA, Tuni.
- A rally is conducted for creating awareness regarding AIDs among the rural people .

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22 Acres		Gift by Local Raja in earlier days	22 Acres
Class rooms	13	0	State Govt.	13
Laboratories	12	0	State Govt.	12
Seminar Halls	01	0	State govt.	02
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	0	0		0
Value of the equipment purchased during the year (Rs. in Lakhs)		05	State UGC and Self finance	5
Others				

4.2 Computerization of administration and library

- *At present the library is provided with SOLE software. Planning to digitize the library.*

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6570	19.71 lakhs	2200 / 650	0.8 / 28000	8770	20.51 lakhs
Reference Books	1236	6.18 lakhs	76 / 430	0.3 / 29000	1312	6.48 lakhs
e-Books	0	0	0	0	0	0
Journals	22	1100	0	0	22	1100
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	21	6300	0	0	21	6300
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	04	40	02	02	01	05	03
Added	03 20	0	03	0	0	0	0	03
Total	43 23	04	43	02	02	01	05	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- The college has four computer labs including two JKC labs provided with Internet facility to students.

- Teaching-learning process is mainly carried out by wide usage o Audio-Visuals.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 0.25

ii) Campus Infrastructure and facilities — 5.2

iii) Equipments — 5

iv) Others — 1

Total : Rs. 11.45 lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC of this college has been playing a vital role in the promotion of student supportive programs like Student Forum, Career guidance programmes, and awareness programs related to their social responsibility

5.2 Efforts made by the institution for tracking the progression

- Conducting Bridge course for newly joined UG course to coup up in their respective subjects
- Conducting internal examinations regularly to study the progress of the students in academics
- Involvement of students in Co-curricular and Extra- curricular activities
- Conducting remedial classes for slow learners

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
378	32		

(b) No. of students outside the state

00

(c) No. of international students

00

Men
No	%
314	74

Women
No	%
96	26

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
168	108	06	217	04	503	101	99	4	206	00	410

Demand ratio : 2.4:1   Dropout : 8.3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A coaching through JKC is given to students to improve their
  1. communication skills
  2. Reasoning ability
  3. Analytical skills
  4. Technical abilities etc., for competitive examinations
- Maintaining linkages with Vinex, Visakhapatnam a coaching to entering into banking services is provided to qualified students by the test conducted by them.
- Lecturers are continuously guiding the aspired students for various competitive examinations

No. of students beneficiaries | 120

5.5 No. of students qualified in these examinations

| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

- Student Counselling is conducted every month by the Proctors/ Class teachers to know their problems such as Health, Family conditions, Classes, Teaching etc. These problems are noted in Ward Counselling Register and suggestions/solutions are made according to the circumstances.
- Special Coaching has been given to students for enhancing their Analytical, Reasoning, Logical and Communication Skills through JKC.
- Guidance to various opted career is given through the Career Guidance Cell

No. of students benefitted | 120

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	50	08	12

5.8 Details of gender sensitization programmes

Legal rights of Feminine Gender - awareness program is conducted on 24th, January, 2015 by Equal Opportunity Cell of the college

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 50 | National level | [ ] | International level | [ ]

No. of students participated in cultural events

State/ University level | 40 | National level | [ ] | International level | [ ]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 01 | National level | [ ] | International level | [ ]

Cultural: State/ University level | [ ] | National level | [ ] | International level | [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	312	18,54,150/-
Financial support from other sources	124	1,25,000/-
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students | 01 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision.**
>
> To produce learners competent and confident by imparting quality education coupled with lasting values and global skills.
>
> **Mission.**
>
> ➢ "Pursuit of Excellence"
> ➢ To provide need-based courses to stand the challenge of the changing times and global demands.
> ➢ To bring out the latent talents of the young students in co-curricular and extra-curricular aspects.
> ➢ To hone the communication and behavioural skills of the students for their all-round personality development.

6.2 Does the Institution has a management Information System

> Yes.
>
> It is provided with details on College website www.govtcollegetuni.org

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> The curriculum is designed by the affiliating Universities and Commissionerate of Collegiate Education and the institution follows the guidelines given by them.

6.3.2   Teaching and Learning

- Priority is given ICT method of Teaching along with Conventional method.
- Staff members are attending various Refresher/Orientation courses randomly or nominated by Commissionerate of Collegiate Education AP, Hyderabad for updating the existing knowledge.

- As per the schedule timetable given by CCE / Nannayya University, the institution follows the examination pattern.

- Assignments are conducted regularly, Unit exams once in a month and term examinations for every three months. Pre-final and Final Examinations are conducted as per the schedule.

- The valuation of the exams is done within a week and posted in the prescribed register in the given time.

6.3.4 Research and Development

To increase the research activities all the staff members are encouraged to apply for Minor/Major Research Projects. Faculty Development Programmes are pursuing Ph.D. in the concerned discipline as a career advancement in research. Efforts are going to involve student participation in research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library consists around 10,000 books and 2000 books for reference section provided with sole software.

A Seminar Hall is provided for the usage of ICT Methodology of teaching and every staff member is indulged to take this type of teaching.

The infrastructure is provided just to meet the basic needs of the students.

The labs are adequately equipped.

6.3.6 Human Resource Management

- Programmes related to career planning and guidance are organised.
- Creating social awareness through NSS programmes
- Imbibing social responsibilities along with their academics in students.
- Imparting competitive awareness and developing their skills through JKC.
- To enhance the knowledge in the concerned subject guest lecturers are organised by all departments.

6.3.7 Faculty and Staff recruitment

- The Regular Staff are recruited by the Government of A.P.
- The college also recruits Guest faculty based on the need. The financial assistance will be met from the College Planning and Development Council / Self-Finance funds.

6.3.8 Industry Interaction / Collaboration

- An Industrial Interaction is maintained especially for science stream with chemistry as one of the subject with nearby Hetero Pharmaceutical industry.
- The Arts discipline maintains a collaboration with the Thandava Sugar cane industry.
- The commerce discipline maintains a frequent interaction with various nationalized banks in tuni and LIC.

6.3.9 Admission of Students

The admission of students in various courses is based on their merit along with roaster system as per the norms of University and Government of A.P.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Scholarships and Bus passes

6.5 Total corpus fund generated

2.5 lakhs

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, AP, Hyderabad	Yes	Principal
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Adikavi Nannayya University to which the college is affiliated frames the norms for conducting exams.

Internally, the Institution conducts Assignments, Monthly examinations, Term examinations and Hope Examinations as per the schedule framed in the beginning of the academic year

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

It supports the institution if it goes for Autonomy Status as per the guidelines of the CCE, AP, Hyderabad.

6.11 Activities and support from the Alumni Association

The Alumni Association supports for all the activities taken part in the college.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association always monitors, gives advices and guides the Principal in various aspects. In this academic year a financial support is given to the institution for engaging three Guest Lecturers in English, Telugu and Political Science.

6.13 Development programmes for support staff

The college management monitors the welfare of the supporting staff in giving a meagre hike in their salaries to meet their daily needs.

Encourages the interested supporting staff to continue their studies through distance mode.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The NSS volunteers regularly participates in clean and green activities
- The staff and students participates in the Swatcha Bharat programme on first Saturday of every month..

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students along with staff participation in Blood donation camp conducted in the campus created awareness in the rural youth by eliminating all the misconceptions regarding it.
- National Seminar organised by Commerce department created a Positive impact on other departments for preparing proposals of various seminars (National / International) to various funded agencies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The college management conducted almost all the college activities mentioned in the Annual Academic Plan prepared by the IQAC as per the guidelines of CCE, AP, Hyderabad..

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Health Check-up is done to the students half yearly.
- To exchange ideas and knowledge in various subjects Faculty Forum organises various lectures.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Swatch Bharath Programme is conducted first Saturday of every month for cleaning the campus.

Attempts are made to make the campus plastic free by creating the awareness of hazards of usage of plastic.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S – Full-fledged Regular Faculty with Ph.D./M.Phil./NET/SLET; Well equipped Labs and JKC for Career Oriented Training.

W – Under-motivated, Un-oriented inhibited student communities completely from Telugu Medium background

8. Plans of institution for next year

Academics.

- Promoting Research to apply and get sanctioned for Minor Research Projects / Seminar Plans
- Plans to implement Certificate courses.
- Plans to introduce need based Re-structured courses.

Administration.

- Plans to make arrangements for filling of all vacant Teaching and Non-teaching posts.
- To bring the large vacant land into usage by implementing required grants for cultivation and bring into fertile.

Infrastructure

- To construct boundary wall around college premises by making it re-sanctioned from the Government budget.
- To construct full-fledged smart class room and digitalisation of library.

Sports & Games

To construct various Courts and Tracks .

To establish a complete Gymnasium for students.

Name   *Ms.Ch.Komala Lakshmi*   *Name Sri P.Divakara Rao(FAC)*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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_____ * _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Government Degree College

Tuni, East Godavari District.

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Best Practices – Faculty Forum

ANNEXURE –I

S.No	Date	Name of the Faculty member	Department	Topic
1	12-09-2014	Sri V.Suryanarayana	History	Impact of Buddhism on Hindus
2	10-10-2014	Sri P.M.Naidu	Mathematics	Permutations & Combinations
3	14-11-2014	Dr. G. Gangaiah	Commerce	Calculation of EMI and Interest of a Loan
4	12-12-2014	Smt. D.Lakshmi	Physics	Bigbang Theory
5	09-01-2015	Smt. T.Adilakshmi	Economics	Poverty Line in India
6	13-02-2015	Dr. K.Anitha	Chemistry	Measurement of Hardness of water

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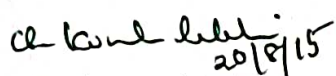
Best Practices – Plantation

ANNEXURE-II

S.No	Date	Department	Place of Plantation	No. of Students participated
1	18-08-2014	NSS	Raju Peta	40
2	21-11-2014	NSS	College Premises	74
3	23-01-2015	NSS	Talupulamma Lova	30

IQAC PROPOSED PLAN OF ACTION
FOR THE ACADEMIC YEAR 2014-15

S.NO.	MONTH	WEEK/DATE	ACTIVITY PLANNED	ORGANIZED BY	REMARKS
1	June	III week	Re-opening of the college		
2	June	IV week	Admissions And Remedial coaching	Admissions committee and concerned staff members	
3	July	I week	Annual academic plan Implementation	By all Departments	
4	July	II week	Welcome to UG I year Students	Senior Students and staff members	
5	July	III week	Bridge course to I year UG students	Science staff members	
6	July	IV week	Feed back from freshers	Concerned staff members	
7	August	06-08-2014 & 09-08-2014	Hiroshima Day & Nagasaki Day	Physics And History Department	
8	August	II week	To conduct competitions in Patriotic Songs ,Essay writing, Elocution ,etc related Independence day	Cultural Department	
9	August	III week	Assignments to be conducted in all subjects	Concerned departments	
10	August	26-08-2014	Women's Equality Day	Women Empowerment cell	
11	August	29-08-2014	Telugu Bhasha Dinotsavam	Telugu Department & Cultural Department	
12	August	IV Week	I Unit Exam	Internal Examinations Committee	
13	September	5-9-2014	Teachers Day Celebrations	Students With Staff	
14	September	8-9-2014	International Literacy Day Celebrations	IQAC committee	

15	September	II week	Students Seminars arranged by some departments	Concerned Departments	
16	September	III week	Clean And Green	NSS department	
17	September	Iv week	II Unit test	Internal Examination Committee	
18	September	24-9-14	NSS Day Celebrations	NSS Units	
19	October	I week	Competitions to be conducted related to Gandhi Jayanthi	Cultural Committee	
20	October	II week	Faulty forum	Staff Committee	
21	October	II week	Group Discussions by some departments in the related subjects	Concerned departments	
22	October	IV week	IQAC meeting	IQAC committee	
23	October	IV week	I term Examinations	Internal Examinations Committee	
24	November	11-11-14	Celebration of National Education Day	Academic Activity by IQAC committee	
25	November	II week	Proposed to conduct National Seminar	Commerce Department	
26	November	IIIweek			
27	November	IV week	Competitions relating to AIDS	NSS, RRC	
28	December	1-12-14	Rally due to AIDS day	NSS, RRC	
29	December			Whole college	Conducted almost all the events as per the Academic Plan
30	December	I week	IQAC meeting	IQAC Committee	
31	December	10-12-14	Human Rights Day	commerce Dept.	
32	December	10-12-14	National Chemistry Day	Chemistry Dept.	
33	December	II week	Guest Lecture by some departments	Concerned Departments	
34	December	III week	NSS Special Camp	NSS Units I & II	
35	December	22-12-14	National Mathematics Day	Mathematics Department	
36	January, 2015	1-1-14	New Years Day	Whole college	
37	January, 2015	I week	Unit Test III	Internal	

				Examination Committee	
38	January,2015	I week	Sports and Events competitions	By physical Direcor	
39	January,2015	25-1-15	Voter Awareness programme	Political Science	
40	January, 2015	III week	Half yearly examinations	Internal Examination Committee	
41	February, 2015	I week	Students Fare well party	Students Union	
42	February, 2015	IV week	College Annual And Cultural Day Celebrations	Students and Staff committee	
43	February, 2015	28-2-15	Science Day	Physics Department	

Smt. Ch. Komala Lakshmi
IQAC Coordinator

Sri P.Divakara Rao
Principal